

## ADVERTISEMENT

This advertisement has reference to hiring **Scientific Administrative Assistant (SAA)** for CoE "Degradation Resistant Thermal Spray Coatings Engineered for Indigenous Industrial Applications" reference no. DST/TDT/AM/143.

The candidates fulfilling the following criteria are invited to appear for the written/trade test on **March 3, 2025 at 10 am** in the department of Mechanical Engineering, Satish Dhwan Block, Indian Institute of Technology Ropar:

### **Scientific Administrative Assistant**

**Position:** 1

**Duration:** 1 years or till the end of the project in April 2026. However, the initial appointment will be made for one year *only*, whereas subsequent extension(s) will be subject to satisfactory performance in the served year(s).

**Fellowship:** Rs. 18000 plus HRA (As per DST norms).

### **Essential Qualification:**

First class graduate degree in any discipline

**Desirable Qualification:** The candidates having extensive hands-on experience of MS-office applications, internet surfing and office management will be given preference. The candidates will be required to take a computer test for typing and MS applications.

A line of confirmation at [staff.anu.bhatia@iitrpr.ac.in](mailto:staff.anu.bhatia@iitrpr.ac.in) will be highly appreciated.

The candidates MUST bring their original documents along with photocopies.

### **Prof. Harpreet Singh**

Department of Mechanical Engineering

Indian Institute of Technology Ropar

Rupnagar-140001 (Punjab)

Tel: +91-1881-232362

Email: [harpreetsingh@iitrpr.ac.in](mailto:harpreetsingh@iitrpr.ac.in)