



भारतीय वन्यजीव संस्थान  
Wildlife Institute of India

(An Autonomous Institution of the Ministry of Environment, Forests and Climate Change,  
Government of India)

Chandrabani, Dehradun - 248 001, INDIA

EPBAX: +91-135-2640111 TO 2640115,

E-MAIL: [wii@wii.gov.in](mailto:wii@wii.gov.in) Website: <https://wii.gov.in>

Advertisement No.WII/ADM/2024/07(1)

**RECRUITMENT NOTIFICATION**

The Wildlife Institute of India (WII), Dehradun, is a premier institute working towards strengthening wildlife conservation and management in India through training, education, research and advisory services. WII is inviting applications from interested eligible Indian citizen in the prescribed format for the following posts. The detailed description of each category of post is given below: -

Post	Pay Matrix Level	No. of posts and Category	Classification of Posts	Educational and other qualifications
Technical Assistant (IT & RS/GIS)	Level-6 (Rs. 34,400 – Rs. 1,12,400)	01 (SC-1)	Group B	1 <sup>st</sup> Class B.Sc. (CS/ IT/ Remote Sensing/ GIS/ Data Science) / BCA/ B.E./B.Tech. in Computer Science/ Computer Engineering/ Computer Technology/ Information Technology/ Electronics/ Electrical/ Electronics & Communications/Data Science/Artificial Intelligence) from Government recognized institute/ University <b>OR</b> 1 <sup>st</sup> Class B.Sc. along with Post graduate Diploma in Computer Science from Government recognized institute/ University <b>OR</b> 1 <sup>st</sup> Class three years full time Diploma in CS/IT from Government recognized institute/ University
Technical Assistant (Engineering)	Level-6 (Rs. 34,400 – Rs. 1,12,400)	01 (UR-1)	Group B	1 <sup>st</sup> Class 3-year fulltime Diploma in Civil Engg./ Architecture <b>OR</b> 1 <sup>st</sup> Class B. Tech (Civil Engineering) / Bachelor in Architecture Degree from Government recognized institute/ University
Technical Assistant (Audio Visual)	Level-6 (Rs. 34,400 – Rs. 1,12,400)	01 (ST-1)	Group B	1 <sup>st</sup> Class B.Sc.(CS/ IT/Electronics)/ BCA/B.E./B.Tech. in Computer Science/Computer Engineering/ Computer Technology/ Information Technology/ Electronics/Electrical/ Electronics & Communications/ Visual communication) from Government recognized institute/ University <b>OR</b> 1 <sup>st</sup> Class B.Sc. along with minimum one year Diploma in Computer Science/ Digital Photography/ Video Editing/ Sound recording from Government recognized institute/ University.

				<b>OR</b> 1 <sup>st</sup> Class three-year full-time diploma in Computer Science/ Digital Photography/Electronics / Video Editing/ Sound recording from Government recognized institute/ University.
<b>Technician (Field)</b>	Level-2 (Rs. 19,900 – Rs. 63,200)	01 (SC-1)	Group C	SSSC/HSC/12 <sup>th</sup> in science with 60 % marks in aggregate <b>AND</b> Minimum one Year Diploma in Civil Engg. / Draughtsman/ Land survey Architecture from Government recognized institute/ University
<b>Junior Stenographer</b>	Level-4 (Rs. 25,500 – Rs. 81,100)	02 (UR-1) (OBC-1)	Group C	10+2/XII or equivalent  Speed of 80 w.p.m in shorthand and 40/35 w.p.m typing speed in English/Hindi on computer
<b>Assistant Grade-III</b>	Level-2 (Rs. 19,900 – Rs. 63,200)	01 (ST-1)	Group C	10+2/XII or its equivalent from recognized board  Typing speed of 35/30 w.p.m in English/Hindi on computer
<b>Driver (Ordinary Grade)</b>	Level-2 (Rs. 19,900 – Rs. 63,200)	01 (ST-1)	Group C	10 <sup>th</sup> Standard  Must have a valid driving license for both light and heavy vehicles and experience of driving light & heavy vehicles for at least 3 years.
<b>Cook</b>	Level-2 (Rs. 19,900 – Rs. 63,200)	03 (OBC-1) (SC-1) (ST-1)	Group C	High School with Degree/Diploma in “Cookery” from any recognized institute  Desirable: 2 years working experience as Cook/ Bearer in any reputed hotel or organization.
<b>Lab. Attendant</b>	Level-1 (Rs. 18,000 – Rs. 56,900)	05 (UR-3) (OBC-1) (ST-1)	Group C	SSSC/HSC/12 <sup>th</sup> Standard in Science with 60 % marks in aggregate <b>OR</b> 10 <sup>th</sup> /Matriculation/SSC with 60 % marks in aggregate with certificate/diploma (of minimum 2 years) i.e., library science/Lab Technology /IT from Government recognized institute.

The headquarters for the above posts is WII, Dehradun. However, the selected candidates are liable to serve at any location within India as decided by the Institute as per functional needs. If required, headquarters can be changed as per institution's need.

Separate application should be submitted along with prescribed fee for each post, if a candidate wishes to apply for more than one post.

**AGE LIMIT:**

The candidates must have attained the minimum age but not more than the maximum age limit as on **06.01.2025** as per criteria given as under:

S. No.	Post	Minimum age on last date for submission of application	Maximum age on last date for submission of application	Admissible relaxations in upper age limit
1.	Technical Assistant (IT & RS/GIS)	18 years	28 years	Relaxations in case of SC/ ST/ OBC etc. and other categories as per Government of India rules issued from time to time. No age relaxation is allowed to SC/ST/OBC candidates applying against the unreserved posts. Departmental candidates will be provided age relaxation as per Government of India Rules.
2.	Technical Assistant (Engineering)	18 years	28 years	
3.	Technical Assistant (Audio Visual)	18 years	28 years	
4.	Technician (Field)	18 Years	28 Years	
5.	Junior Stenographer	18 Years	27 Years	
6.	Assistant Grade-III	18 Years	27 Years	
7.	Driver (Ordinary Grade)	18 Years	27 Years	
8.	Cook	18 Years	27 Years	
9.	Lab Attendant	18 Years	28 Years	

**GENERAL INSTRUCTIONS:**

1. The candidates should submit the application in the prescribed format (Annexure-III) completed in all respects, by Registered/ Speed Post to **The Registrar, Wildlife Institute of India, Chandrabani, Dehradun 248001**, Uttarakhand super-scribing "**Application for the post of \_\_\_\_\_**" on the envelope. The last date for receipt of application along with self-attested copies of all supporting documents such as experience, caste certificate etc. is **06.01.2025**. However, the applications from Indian citizens residing abroad and those from Andaman & Nicobar Islands, Lakshadweep, State/Union Territories in the Northeastern region, Ladakh, Pangri Sub-Division of Chamba, Lahual & Spiti districts of Himachal Pradesh will be accepted till **13.01.2025**. Applications received after last date will not be entertained under any circumstances. Will shall not be responsible for any postal delay or loss during the postal transit. The crucial date for determining the age limit, Qualification & experience shall be **06.01.2025**.

2. Candidates applying under any reserved category will be considered only subject to production of relevant certificate from the competent authority. The appointment against any reserved category shall be provisional and is subject to the verification through proper channels. If the verification reveals that the claim is fake/ false, the services of the appointee will be terminated forthwith without assigning any further reasons and candidates are cautioned that they will be debarred from the examinations in case they fraudulently claim SC/ST/OBC etc. status or avail any other benefit .
3. In case the qualifying degree/certificate carries a Grade Point Average (GPA) system, instead of Percentage, the duly certified conversion system prescribed by the educational institution, must be submitted.
4. No correspondence and interim enquires will be entertained in any manner.
5. The Director, WII reserves the right to increase or decrease the posts or not to fill any or all the advertised posts without assigning any reason (s).

#### **PROCEDURE FOR APPLYING:**

1. A Non-refundable application fee of Rs. 700/- (Rupees One Thousand only) is required to be deposited by the candidates through a Demand Draft drawn in favour of **The Director, Wildlife Institute of India, Dehradun** along with their application. The fee once paid by the candidate will not be refunded in any circumstances. No fee is required to be paid by SC/ST/PwBD/Women candidates of any community. No "fee exemption" is available to Gen/OBC/EWS male candidates and they are required to pay the full prescribed fee
2. The application duly completed in all respects shall be submitted along with the self-attested photocopies of certificates of educational qualification (Technical/Professional, experience, age proof, claim of belonging to SC/ST/OBC/EWS, etc. in a sealed envelope indicating the name of post applied for on the top of the envelope in **capital letters**.
3. The candidate seeking reservation as SC/ST/OBC etc. should submit caste certificate in the prescribed format issued by the Competent Authority indicating clearly the candidate's caste, the Act/order under which the caste is recognized as SC/ST/OBC and the village/town, the candidate is ordinary resident of. A declaration in the prescribed format by the candidate seeking reservation as Other Backward Class (OBC) indicating that he/she does not belong to the Creamy layer on the crucial date, in addition to the community certificate(OBC). The recent OBC Certificate should not be more than one-year-old. In case the certificate is in a local vernacular language, its english translation duly attested by a Gazetted Officer, should be submitted.
4. Persons with Disability (PWD) candidates will have to submit a certificate in prescribed proforma issued by the competent authority. The competent authority shall be a Medical Board duly constituted by the Central/State Government. The Central/State Government may constitute Medical Board(s) consisting of at least 03 members, out of which at least 01 shall be specialist in the particular field for accessing locomotor/ cerebral/visual/hearing disability, as the case may be.
5. If a candidate wishes to apply for more than one post, each application should contain a separate Demand Draft, self-attested copies of all the documents.

6. All the applications received with in stipulated date in response to this advertisement shall be considered for short-listing by the Screening Committee and only the candidates recommended by the Screening Committee will be called for appearing in the written examination. The decision of the Institute on short-listing will be final and no further correspondence will be entertained in this regard.
7. **A competitive written examination will be conducted at Dehradun only. The candidates are advised to check the Institute's website (<https://wii.gov.in>) time to time for the date of examination and instructions for candidates etc. The candidates will have to make their own arrangement for travel and stay for the examination. Scheme of Examination is given at Annexure-I & Syllabus is given in Annexure-II. For those posts where Tier-II, is mentioned in the Annexure-I, the candidates who qualify competitive written examination, will be called for Tier-II examination, which will be qualifying in nature. The final merit list will be prepared on the basis of performance of the candidate in competitive written examination i.e. Tier-I examination, subject to qualifying Tier-II examination. Each Multiple choice question (MCQ) will carry 1 mark. For each correct answer 1 mark will be awarded, whereas 1/4 mark will be deducted for each wrong answer.**
8. In accordance with the guidelines of Government of India, no interview will be conducted for Group-C and Group-D posts and Non Gazetted post of Group-B categories.
9. Applications received unsigned/incomplete in any respect/ not submitted in the prescribed proforma/ without duly signed photograph across in application form/ without application fees/ not filled correctly/ application received without photocopies of the self- attested certificates in connection with the qualification, caste, date of birth, experience etc. are liable to be rejected and the onus of such rejection would be on the candidate.
10. Candidates who are already in regular government service, whether in permanent or temporary capacity other than casual/adhoc/contract basis etc. are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the position. Incomplete applications will be rejected.
11. Mere fulfilling of the minimum qualifications and experience required for the advertised post shall not vest any right of the candidate for being called for written examination. The decision of the WII on shortlisting of the candidates will be final and the WII will not entertain any correspondence in this regard.
12. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:** Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up of the application form. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted. A candidate who is or has been declared by the WII to be guilty of:
  - (i) a) obtaining support of his/her candidature by any means or impersonating or procuring impersonation by any person, or

- b) submitting fabricated document (s) which have been tampered with, or
- c) making statements which are incorrect or false or suppressing material information, or
- d) resorting to any other irregular or improper means in connection with his/her candidature for the selection or using unfair means during the test, or
- e) writing irrelevant matter including obscene language or pornographic matter, in the script(s) , or misbehaving in any other manner in the examination hall or harassing or doing bodily harm to the staff deputed by the WII for the conduct of their test or bringing mobile phone/Communication device in the examination Hall/Interview room.
- f) attempting to commit or, as the case may be, abetting the WII of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, **be liable: to be disqualified by WII from selection for which he/she is a candidate, and/or**
- ii) to be debarred either permanently or for a specified period: -
- by WII from any examination or selection held by them
  - by the Central Government from any employment under them, and
- iii) if he/she is already in service under Government to disciplinary action under the appropriate rules.

**Registrar**  
Wildlife Institute of India  
Chandrabani, Dehradun

Scheme of Examination	Time	Max Marks										
<b>Technical Assistant (IT &amp; RS/GIS)/Technical Assistant (Engineering) / Technical Assistant (Audio Visual)</b>												
Paper -I : MCQ (200 Questions) (i) 100 Questions (Subject /Domain Specific) (ii) 100 Question General Abilities consisting of following area:	3 hrs.	200										
<table border="1"> <thead> <tr> <th>Components</th> <th>Question</th> </tr> </thead> <tbody> <tr> <td>General Awareness</td> <td>25</td> </tr> <tr> <td>Reasoning Ability</td> <td>25</td> </tr> <tr> <td>Mathematical ability</td> <td>25</td> </tr> <tr> <td>Test of Language (Hindi/English)</td> <td>25</td> </tr> </tbody> </table>	Components	Question	General Awareness	25	Reasoning Ability	25	Mathematical ability	25	Test of Language (Hindi/English)	25		
Components	Question											
General Awareness	25											
Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
<b>Paper-II</b> : Essay in English or Hindi	1 hrs.	50										
<b>Technician (Field)</b>												
<b>Two Tier Examination</b>												
<b>Tier -I</b> : Written Examination (MCQ Type) (100 questions) 100 Question General Abilities consisting of following area:	2 hrs.	100										
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Components	Question											
General Awareness	25											
Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
<b>Tier -II</b> (Skill/Trade Test)- <b>(Qualifying)</b> : The topics will cover knowledge of; basic field equipments, Geographical Area, Terminology used in landscape ecology, landscape architecture & Basic knowledge of Computer and IT as per Annexure-II	----	50										
<b>Junior Stenographer</b>												
<b>Tier -I</b> : Written Examination (MCQ Based) (100 questions) 100 Question consisting of following components:	2 hrs.	100										
<table border="1"> <thead> <tr> <th>Components</th> <th>Question</th> </tr> </thead> <tbody> <tr> <td>General Awareness</td> <td>25</td> </tr> <tr> <td>Reasoning Ability</td> <td>25</td> </tr> <tr> <td>Mathematical ability</td> <td>25</td> </tr> <tr> <td>Test of Language (Hindi/English)</td> <td>25</td> </tr> </tbody> </table>	Components	Question	General Awareness	25	Reasoning Ability	25	Mathematical ability	25	Test of Language (Hindi/English)	25		
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Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
<b>Tier -II</b> : Stenography & Typing Test <b>(Qualifying)</b>	1 hrs	50										
<b>Assistant Grade-III</b>												
<b>Tier-I</b> : Written Examination (MCQ Based) (100 questions) 100 Question consisting of following components:	2 hrs.	100										
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Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
<b>Tier -II</b> : Typing Test <b>(Qualifying)</b>	10 Minutes	25										

Scheme of Examination	Time	Max Marks										
<b>Driver</b>												
<b>Paper -I</b> : Written Examination (MCQ Based) (30 questions)  30 Question consisting of following components: <table border="1"> <thead> <tr> <th>Components</th> <th>Question</th> </tr> </thead> <tbody> <tr> <td>Reasoning Ability, Mathematical ability</td> <td>10</td> </tr> <tr> <td>Test of Language (Hindi/English)</td> <td>20</td> </tr> </tbody> </table>	Components	Question	Reasoning Ability, Mathematical ability	10	Test of Language (Hindi/English)	20	1 hrs.	30				
Components	Question											
Reasoning Ability, Mathematical ability	10											
Test of Language (Hindi/English)	20											
<b>Paper -II</b> : (Skill/Trade Test) :Driving test to be conducted by RTO office	to be decided by the Exam Committee	70										
<b>Cook</b>												
<b>Paper -I</b> : Written Examination (MCQ Based) (30 questions)-  30 Question consisting of following components: <table border="1"> <thead> <tr> <th>Components</th> <th>Question</th> </tr> </thead> <tbody> <tr> <td>Reasoning Ability, Mathematical ability</td> <td>10</td> </tr> <tr> <td>Test of Language (Hindi/English)</td> <td>20</td> </tr> </tbody> </table>	Components	Question	Reasoning Ability, Mathematical ability	10	Test of Language (Hindi/English)	20	1 hrs.	30				
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Reasoning Ability, Mathematical ability	10											
Test of Language (Hindi/English)	20											
<b>Paper -II</b> : (Skill/Trade Test) :Cooking	to be decided by the exam committee	70										
<b>Lab Attendant</b>												
<b>Tier-I</b> : Written Examination (MCQ Based) (100 questions)  100 Question consisting of following components: <table border="1"> <thead> <tr> <th>Components</th> <th>Question</th> </tr> </thead> <tbody> <tr> <td>General Awareness</td> <td>25</td> </tr> <tr> <td>Reasoning Ability</td> <td>25</td> </tr> <tr> <td>Mathematical ability</td> <td>25</td> </tr> <tr> <td>Test of Language (Hindi/English)</td> <td>25</td> </tr> </tbody> </table>	Components	Question	General Awareness	25	Reasoning Ability	25	Mathematical ability	25	Test of Language (Hindi/English)	25	2 hrs.	100
Components	Question											
General Awareness	25											
Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
<b>Tier -II</b> (Skill/Trade Test) <b>-(Qualifying)</b> : The topics covered will include Basic Computer Skills and knowledge about basic lab equipment, safety and precautions, identification of lab instruments etc.	to be decided by the exam committee	50										

**Note:1.** *The question paper will be bilingual (except Test of Language) and the applicant will have the option to respond in either of the languages.*

**2.** *The level of the questions will be as per the work profile of the post concerned for which the test is being conducted.*

**3.** *Each MCQ will carry 1 mark, 1/4 mark will be deducted for each wrong answer examination.*



**Syllabus**

- (i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the natural and human environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test may also include questions relating to India and its neighboring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.
- (ii) **Reasoning Ability:** The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Mathematical Ability:** The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.
- (iv) **Test of English/Hindi Language:** In addition to the testing of candidate's understanding of the English/Hindi Languages, its Vocabulary, Grammar, Sentence Structure. Synonyms, Antonyms and its correct usage etc. would also be tested.

**Syllabus for Skill/Trade Test of Technician (Field)**

- (i) Identification & knowledge of using Basic field equipments such as Camera traps, Compass, Measuring devices, Binocular lenses, Microscopes etc.
- (ii) Knowledge of Geographical Area, Terminology used in landscape ecology i.e, patch, matrix, corridor & network.
- (iii) Knowledge of landscape architecture, local landforms and designs, artifacts on site.
- (iv) Basic knowledge of Computer and Information & Communication Technology (ICT) skill

**Syllabus for Technical Assistant (IT, RS, and GIS Cell)**

- (i) Database Management System
- (ii) Workplace Productivity Tools
- (iii) Computer Networks
- (iv) Advanced Computing Concepts
- (v) Operating Systems
- (vi) Internet and Online Applications
- (vii) Computer Hardware and Peripheral Devices

**Syllabus for Technical Assistant (Audio Visual)**

- (i) Camera Basics & Accessories
- (ii) Mobile Photography Techniques
- (iii) Exposure Control
- (iv) Photo Editing and Online Sharing
- (v) Live Streaming Essentials
- (vi) Management of Audio-Visual Devices, Audio-Visual and Photography Software Proficiency

## **Syllabus for Technical Assistant (Engineering)**

Mathematics, Engineering Mechanics, Strength of Materials, Structural Design, Structural Analysis, Structural Steel Design, Architectural Graphics, Building materials, Design of Concrete and Masonry Structures, Dimensional Analysis and Similitude, Water Supply and Sanitation, Open Channel Flow, Geotechnical Engineering, Construction Technology, Construction and Environmental issues, Construction Planning and Management, Landscape Architecture, Computer applications in Architecture and Construction Technology.

## PROFORMA FOR APPLICATION

1. Advertisement No:
2. Post Applied for:
3. Application Fee details:
- 4 (a) Category(belonging to):

UR	EWS	OBC	SC	ST

- (b) Category of post applied for:

UR	EWS	OBC	SC	ST

5. Name (in block letters):

First Name	Middle Name	Last Name

6. Father's /Husband's Name:

7. Permanent Address

8. Address for correspondence  
Pin code:  
Tel. No. with STD Code, if any:  
E- mail:  
Mobile:

9. Nearest Railway Station:

10. Date of Birth (Date/Month/Year):

11. Age as on **06.01.2025**

Years	Months	Days

12. Scale of Pay of present post & present Basic Pay and Total emoluments drawn:  
(for employed candidates)

**Space for  
photograph  
duly signed  
across by the  
candidate**

13. Educational Qualifications starting with Matriculation (10<sup>th</sup>) :

Exams passed	Name of The Board/ University	Year of passing	Subjects	Division	Percentage of marks obtained

14. Employment details, if applicable (Chronologically from present position backwards)

Name of the Employer/ Organization	Full Address of Employer/Organization	Post held (with pay scale)	Period From*-To*	Total emoluments drawn	Nature of duties/ experience

\* Specify Month and Year

15. References: (Name and Designation along with contact address details including email and mobile)

- (i)
- (ii)
- (iii)

16. Any other relevant information:

**DECLARATION**

I affirm that the information given in this application form is true and correct. I also fully understand that if at any stage it is found that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected and the employment terminated.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter\_\_\_\_\_of village/town in District/Division \_\_\_\_\_  
\_\_\_\_\_ in the State/Union Territory\_\_\_\_\_ belongs to  
the\_\_\_\_\_ community which is recognized as a backward class under  
the Government of India, Ministry of Social Justice and Empowerment's Resolution No.  
\_\_\_\_\_ dated\_\_\_\_\_. Shri/ Smt./Kumari  
\_\_\_\_\_ and/or his/her family ordinarily  
reside(s) in the\_\_\_\_\_ District/Division of the\_\_\_\_\_ State/Union Territory. This  
is also to certify that he/she does not belong to the persons/sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel  
& Training O.M. No. 36012/22/93 - Estt.(SCT)dated 8.9.1993.\*\*

District Magistrate Deputy  
Commissioner etc.

Dated:

Seal

\* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

## FORM OF SCHEDULED CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimati\*/Kumar\* \_\_\_\_\_ son/daughter\* of \_\_\_\_\_ of village\* /town\* \_\_\_\_\_ in district/Division\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* under:

@ The Constitution (Scheduled Castes) Order, 1950.

@ The Constitution (Scheduled Tribe) Order, 1950.

@ The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

@ The Constitution (Scheduled Tribes) (Union Territories) Order, 1951. [as amended by the Scheduled Caste or Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Caste and Scheduled Tribe Orders (Amendment) Act, 1976].

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.

@ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964.

@ The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.

@ The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968.

@ The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970.

@ The Constitution (Sikkim) Scheduled Castes Order, 1978.

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978.

%2. Application in the case of Scheduled Caste/Scheduled Tribes persons who have migrated from one State/Union Territory Administration:

This Certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother of Shri/Shrimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in district/Division \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribes in the State/Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (name of prescribed authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati\*/Kumari\* \_\_\_\_\_ and/or his/her\* Family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_

(With Seal of Office)

Place \_\_\_\_\_

State/Union Territory \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable.

Note: The term "Ordinarily resides(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\* List of authorities empowered to issue Scheduled Tribes Certificates:

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/ City Magistrate/Sub-Divisional Magistrate/ Taluk Magistrate/ Executive Magistrate Extra Assistant Commissioner. (not below the rank of 1stClass Stipendiary Magistrate)
2. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
3. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
4. Administrator/Secretary to Administrator/Development Officers (Lakshadweep Island).



**FORM OF DECLARATION FROM THE CANDIDATES SEEKING RESERVATION AS OBC**

"I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ district \_\_\_\_\_ state \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the Government of India for purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT) dated 8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993."

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

**FORM OF DECLARATION FROM THE CANDIDATES FOR INFORMING TO HEAD OF  
OFFICE/ DEPARTMENT (IF APPLICABLE)**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of  
village/town/city \_\_\_\_\_ district \_\_\_\_\_ state  
\_\_\_\_\_ hereby declare that I have informed in writing to my Head of  
Office/Department that I have applied for the post of \_\_\_\_\_ in Wildlife  
Institute of India.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

## CHECK LIST OF SUPPORTING DOCUMENTS ATTACHED IN THE APPLICATION FORM

I affirm that I have attached the following supporting **self-attested documents** and have signed at the appropriate places in the application form.

- Photo pasted and signed across by me
- Demand Draft for Rs. 700/- attached
- Address proof (aadhar card/ passport) attached
- Valid caste certificate issued by Central Government attached (if applicable)
- Proof of age (Matriculation Certificate/Marksheet ) attached
- Certificate in support of claim of age relaxation (if applicable) attached
- Education qualifications (Mark sheets of Class X, Class XII, Bachelor, if applicable) attached
- NCC/ NSS/ Sports/ Nature club/ Co-curricular activity certificates (if any) attached.
- Employment details (if applicable) attached
- Form of declaration from the candidates seeking reservation as OBCs(Annexure-VI)
- Declaration for informing to Head of Office/ Department that the candidate has applied for selection (if applicable) attached (Annexure-VII)
- Documentary support for any other claim(s) made (if applicable) attached.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE: