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 INDIAN COUNCIL OF
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भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

वी. रामलिंगस्वामी भवन, अन्सारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
 V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

Adv No: SWG/CoordUnit/EMS/Neuro/2023-NCD-I-Part(1)

Dated: 02.08.2024

ICMR intends to engage following Non-Institutional project human resource positions, purely on temporary contract basis under Project titled "An implementation research study on developing a high quality patient centric integrated model for emergency care systems in selected districts of India" being under taken at Division of Non Communicable Diseases, ICMR Hqrs, New Delhi.

Required qualifications and other details are given below:-

01	Name of the post	Project Technical Support – III
02	Number of post	1 (One)
03	Category	EWS
04	Upper Age Limit	35 years
05	Salary	Rs.28,000/- per month + HRA as applicable
06	Duration	1 year
07	Essential Qualification	Three years Graduate in Life Science + Three years experience or PG in Life Science.
08	Desirable	Candidate with knowledge and experience in public health. Experience of coordinating multicentric projects. Knowledge of computer application and data management. Good communication skills.
09	Nature of Duties	Overall coordination and conduct of the project activities. Handling e.office system and grant management. Any assignments by concerned officer from time to time.

Job Requirement:

Candidate is required to coordinate with Institute/ other Centers selected under this call for proposal and monitoring the work under of multicentric projects and assist the Program officer in review of the data collected and preparation of reports and any other work assigned by Program Officer.

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Place of duty: ICMR Hqrs. New Delhi.

Note:

- (a) All the educational qualifications/certificates shall be from the recognized Board/University.
- (b) All the experience gained shall be preferably from the Govt. Organizations and shall be counted after the date of completion of Minimum Essential Qualification.
Experience from reputed National/International Organisations shall also be considered.
- (c) Experience shall be from the relevant field/area, as required for the study of the Project concerned.
- (d) All community certificates shall be issued by the authorized officers of the Govt.
- (e) The required field / Specialisation may be mentioned in bracket against the position that is to be filled.
- (f) Increment @5% on initial emoluments after completing for every two years, subject to performance review.

How to Apply:

1. Deserving Candidates should apply online at <https://forms.gle/U3yWghstAb1w54SBA>
2. The following self-attested required documents are to be enclosed with the application:-
 - a. Proof of Date of Birth
 - b. Educational Qualifications
 - c. Experience
 - d. CV

No application will be entertained after **23.08.2024 5:00 PM**. Candidates are therefore advised to submit their application well in time without waiting for the last date for submission of applications. Shortlisted Candidates' list will be published on ICMR Website. There will be no separate individual communication.

General Terms and conditions: -


1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.

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6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
8. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
9. Mere fulfilling the essential qualification does not guarantee the selection.
10. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
11. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.
12. ICMR reserves rights to consider or reject any application/candidature.
13. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
14. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D., due to time constraints.
15. The persons engaged on Project Human Resource Positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
16. The persons engaged on Project Human Resource Positions shall **not** have any claim on a regular post in ICMR or in any of its Institutes/Centers or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters and other facilities applicable to the regular staff of ICMR etc. are **not** admissible to the project human resource positions.
17. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be three years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource position beyond three years either with or without breaks in any or multiple projects.

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18. ICMR reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.
19. Leave shall be as per the ICMR's policy for project human resource positions.
20. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; **duly self-attested**; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age, caste and **photo id** [Aadhaar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
21. ICMR reserves the right to cancel/modify the process at any time, at its discretion.
22. The decision of the Competent Authority will be final and binding.
23. Canvassing in any form will be a disqualification.
24. A person seeking appointment on the basis of reservation to EWS must ensure that he/she possesses the Income & Asset certificate valid for the financial year 2024-25 issued on the basis of Income for the financial year 2023-24.
25. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see our website: <https://www.icmr.nic.in>, regularly for further updates related to this advertisement.


02/05/24
Administrative Officer